

7 March 2018

Operations Manager
Bradnam Joinery Ltd
17 Rookwood Way
Haverhill
Suffolk
CB9 8PB

Dear Sir/Madam

Re: Off-Site Warning Letter

I am writing to you as the Operations Manager of International Flavours & Fragrances, I.F.F. (Great Britain) Limited, at Duddery Hill, Haverhill to make you aware of the proximity of your premises to our storage and processing facility for various bulk volumes of chemicals, in particular; Tertiary Amylene and Propylene Oxide.

Our plant has been processing and storing chemicals since 1957 and we are regulated by the Control of Major Accident Hazards Regulations 2015. The Health and Safety Executive (HSE) determined that we were required to notify and advise those persons whose property lies within 140 meters of our bulk storage tanks for those chemicals noted above and warn them of what actions to take in the event of an accidental release of those chemicals.

I would like to emphasise that I am writing to you as part of our COMAH 5 year review and not due to any basic changes in our production methods or increase in volumes of chemicals held to support these processes. This notice does not imply that the risk to yourselves is any greater, simply that the risk exists.

As an important member of the Haverhill Community, we have always given the safety of our neighbours and those working within our site the highest priority. We have every confidence in our facilities and procedures.

Following detailed discussions between the HSE, Emergency Services, the District Emergency Planning Officer for St Edmundsbury Borough Council and other partner organisations, comprehensive and detailed On Site and Off Site Emergency Plans have been developed which are designed to safeguard the general public and those commercial organisations that may be affected by our commercial activity and minimise the effects of a major accident on site.

The attached warning card gives you information about how we will contact you and inform you of an on-site incident and what you should do following that notification. Please read and inform your staff about its contents. Please ensure it is kept in a safe and accessible place should you need to refer to it in the future.

Finally, if you have any queries or concerns regarding this letter please do not hesitate to contact me at the above address.

Yours faithfully
International Flavours & Fragrances, I.F.F. (Great Britain) Limited

Stephen Dickens
Operations Manager

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